



Department of Posts
Office of the Chief Postmaster General, Punjab Circle
Sandesh Bhawan, Sector-17/E,
Chandigarh-160017

Memo No. STC/57-1/2023
Dated at Chandigarh-17 the 05.12.2024

In accordance with the provisions contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, Chief Postmaster General, Punjab Circle, Chandigarh is pleased to re-constitute the Internal Complaints Committee for entire Punjab Circle for Gr. 'B', Gazetted and Gr. 'A' officers in administrative as well as operative offices covering CO/RO/DO to deal with the complaints cases of sexual harassment of women at work place for a period of three years.

The composition of Internal Complaints Committee will be as under:-

1.	Ms. Padmagandha Mishra	Director Postal Services, (HQ), Punjab Circle, Chandigarh	Chairperson/ Presiding Officer
2.	Ms. Rashmi Kapoor	AD (Staff), O/o Postmaster General, Punjab West Region, Chandigarh	Member
3.	Ms. Kamla Gahlot	Accounts Officer O/o Chief Postmaster General, Punjab Circle, Chandigarh	Member
4.	Ms. Pushpa Gupta	# 3369, Sector-23 D, Chandigarh (From NGO "Citizen Forum All Human Rights, Sector-37, Chandigarh)	Member

Asstt. Director Postal Services (Staff)
Punjab Circle, Chandigarh-160017

B/E/REGD.

Copy for information and n/a to:

1. Ms. Padmagandha Mishra, Director Postal Services, (HQ), Punjab Circle, Chandigarh.
2. Ms. Rashmi Kapoor, AD (staff), O/o Postmaster General, Punjab West Region, Chandigarh.
3. Ms. Kamla Gahlot, Accounts Officer O/o Chief Postmaster General, Punjab Circle, Chandigarh.
4. Ms. Pushpa Gupta, # 3369, Sector-23 D, Chandigarh.
5. PS to Chief Postmaster General, Punjab Circle, Chandigarh-17.
6. PS to DPS (HQ), Punjab Circle, Chandigarh-17.
7. AD(MOD), Punjab Circle, Chandigarh-17 to upload the same on Punjab Postal Circle's website.
8. All Group Officers in Circle Office/ Region Office.
9. All the Sr/Supdt. Of Post Offices in Circle (HQ) / PWR.
10. Sr/Supdt. RMS 'LD' Dn. Ludhiana/ 'I' Dn. Jalandhar.
11. Director of Accounts (P), Kapurthala.
12. Supdt. PSD Ludhiana.
13. All Section Supervisors in Circle Office.
14. Manager, Mail Motor Service, Chandigarh.
15. Office copy.